

AGENDA

Meeting: Schools Forum

Place: Conference Suite, 1st Floor, County Hall, Trowbridge

Date: Tuesday 5 December 2023

Time: 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email committee@wiltshire.gov.uk of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:	Representing:
Aileen Bates	WGA - Special School Governor Representative
Lyssy Bolton	Early Years Representative
Angela Brennan	Observer - Children and Families Voluntary Sector Forum
Andy Bridewell	PHF - Maintained Primary Representative
Helen Carpenter	Chair of WASSH - Secondary Academy Representative
Rebecca Carson	PHF - Primary Academy Representative
Michele Chilcott	WASSH - Secondary Academy Representative
Stella Fowler	WGA - Primary School Governor Representative
Jo Grenfell/Nikki Barnett	Observer - Post 16, Wiltshire College
John Hawkins	Teaching Association Representative
Cllr Ross Henning	Observer - Local Youth Network
Georgina Keily-Theobald	WASSH - Maintained Special School Representative
Graham Nagel-Smith	PHF - Primary Academy Representative
Nick Norgrove	WASSH - Maintained Secondary School Representative
Lisa Percy	Secondary Academy Representative
Giles Pugh	Salisbury Diocesan Board of Education Representative
John Read	PHF - Maintained Primary Representative
Graham Shore	PHF - Primary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Ros Sutton	WGA - Primary School Governor Representative
Mike Thomas	WASSH - Special School Academy Representative
Karen Venner	Early Years Representative
David Whewell	WGA - Secondary School Governor Representative
Catriona Williamson	PHF - Maintained Primary Representative

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies/Substitutions and Changes of Membership**

To note any apologies, substitutions and changes to the membership of the Forum.

2 **Minutes of the Previous Meeting** (*Pages 7 - 34*)

To approve as a correct record and sign the minutes of the meeting held on 5 October 2023 (copy attached).

3 **Chair's Announcements**

To receive any announcements from the Chair.

4 **Declaration of Interests**

To note any declarations of interests.

5 **Public Participation**

Schools Forum welcomes contributions from members of the public who are able to ask questions or make a statement in relation to the responsibilities and functions of the Forum at each meeting. A maximum of 15 minutes will be allocated to this at the start of each meeting, and each question or statement should last no longer than 3 minutes. Please register with the Officer named on this agenda, and in accordance with the deadlines below.

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the Officer named on the agenda **no later than 5pm on Friday 1 December 2023** (1 clear working day before the meeting). Statements must not be defamatory, frivolous, offensive, vexatious, unlawful or otherwise improper. They must not name or identify individual service users, members of staff or members of partner agencies.

Questions

Those wishing to ask questions are required to give notice of any such questions to the Officer named on the front of this agenda **no later than 5pm on Tuesday 28 November 2023** to allow a response to be formulated. Questions are limited to a maximum of 2 per person/organisation. A response will be given as either a direct oral answer or a written reply. Questions must not require the disclosure of confidential information. The Chair's ruling on rejection of a question is final.

6 **Updates from Working Groups** (*Pages 35 - 38*)

The Forum will be asked to note the minutes/updates from the following meetings:

- Early Years Reference Group – 29 September 2023 (*attached*)
- Joint meeting of the School Funding Working Group and SEN Working Group – 27 November 2023 (*to follow*)

7 **National Funding Formulae for Schools and High Needs - 2024-25** (*Pages 39 - 46*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks 'in principle' decisions from members of Schools Forum with regards to the Wiltshire funding formula for the 2024-25 year.

8 **Allocation of Funding for Pupil Growth 2024-25** (*Pages 47 - 52*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks Schools Forum agreement on the methodology for allocating funding for pupil growth from the school's block growth fund in 2024-25.

9 **Dedicated Schools Grant Consultations 2024-25** (*Pages 53 - 60*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to update Schools Forum with the results of the recent Autumn consultations relating to:

- De-delegation of central services - Maintained Schools only
- De-delegation in support of former LAMB grant – Maintained Schools only
- Transfer of funds from Schools Block to High Needs Block – all schools.

The survey results will help to inform Schools Forum decisions for setting the budgets for the 2024-25 financial year.

10 **Additional Support for Maintained Schools in Financial Difficulty in 2023-24** (*Pages 61 - 66*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to set out the details behind the additional support funding for maintained schools in the 2023-24 year and seeks agreement from Schools Forum for the distribution of the supporting funding to maintained schools currently in a financial deficit.

11 **Update on Safety Valve Plan**

Liz Williams (High Needs Block Sustainability Finance Lead) will present the draft Safety Valve plan for Wiltshire Council prior to submission to the Department for Education - the supporting papers are *to follow*.

12 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows:

18 January 2024
14 March 2024
27 June 2024
10 October 2024
12 December 2024.

13 **Urgent Items**

To consider any other items of business, which the Chair agrees to consider as a matter of urgency.

PART II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed